

Decision Schedule

Decision by	Portfolio Holder for Growth and Prosperity
Taken on	8 June 2020
Date decision published	10 June 2020

Item no.	Agenda item	Contact Officer	Decision	*Key/ Non Key	**Last date for call in
	Discretionary Grant Policy	Lee Byrne	<p>To approve Melton Borough Council's Discretionary Grant fund scheme policy to enable the Council to start delivery of the fund to businesses in the borough</p> <p>To delegate authority to the Director for Growth and Regeneration to finalise and agree the Procedural notes for the policy, in consultation to the Portfolio Holder for Growth and Prosperity, and to publish these on 11 June 2020</p>	Key	N/A See General Exemption Notice

Call in

***What is a Key Decision?**

A Key Decision is an [executive decision](#) likely to result in the Council:

- Incurring expenditure of £50,000 or more, or;
- Making savings or generate income of £50,000 or more, and/or
- Has a significant impact on two or more wards in the Borough and on communities living or working in those areas.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

****What happens once a Key Decision has been made?**

When a [Key Decision](#) is made the decision shall be published within two clear working days of being made.

Copies of the notice of decision shall be published;

- In hard copy (upon request) at the main offices of the Council.
- By email which will be provided to all members.
- On the website.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

How can scrutiny members call in a Key Decision?

The call-in request shall be on a completed [call-in request form](#) and include the names and signatures of six members excluding Cabinet Members, the decision making principles it is believed have been breached and also the reasons for this.